

LA VETA FIRE PROTECTION DISTRICT
La Veta Fire Station
100 Birch Street

MINUTES
October 13, 2016
6:00 P.M.

Present: Directors Nielsen, White, Heikes and Shrout were in attendance.
Staff: Fire Chief DeTray, EMS Director Schmidt, District Secretary Pezze and WMS Manager Jake Thomsen.
Guests: Asst. Chief Mower, Kim DeTray

Call to Order

The meeting was called to order, the Pledge of Allegiance was given and Director Nielsen, presiding as Chairman, welcomed all those in attendance.

Minutes

MSA: * Minutes of the September 8, 2016 regular meeting were approved as submitted.

MSA: Minutes of the September 20, 2016 special meeting were approved as submitted.

MSA: Minutes of the October 7, 2016 emergency meeting were approved as submitted and the actions to settle the issue of liquidated damages against H. W. Houston Construction Co. and to authorize Director Littlefield to execute the Project Close-Out Agreement were ratified.

Public Comments

None

Correspondence

A thank you note was read from the family of Harry Odgers (Chief DeTray's grandfather) thanking the District for their expression of sympathy.

Wachob and Wachob, Inc. sent a packet requesting the District's review and approval of their proposal to vacate an easement in the River Run at Spanish Peaks development. Chief DeTray stated that he saw no problem with the request as presented.

MSA: The Board delegated to Chief DeTray the authority to respond as he deems appropriate to this, and similar requests.

Treasurer's Report

MSA: The Treasurer's Report and payments for the October 13, 2016 meeting were presented and approved.

Wildfire Mitigation Service (WMS) Report

Jake Thomsen presented the FEMA Hazard Mitigation Grant Program (HMGP) Project Supervisor monthly report and a copy of that report is attached to these minutes. Chief DeTray also advised that there is a contract in the works with the Panadero Homeowner Assoc. for another approximate \$25,000.00. This would be a general mitigation contract and not associated with the HMGP grant.

New Station Report

Director Nielsen addressed the list of construction items remaining to be completed. Chief DeTray advised that a workshop will be held with the department heads, Asst. Chf. Mower and Directors Heikes and Littlefield to discuss the items and make a plan to submit to the Board at the November meeting. Director Littlefield plans to visit with Jonathan Fox at Fowler State Bank (FSB) regarding modification of the loan payments now that the USDA REDLG loan funds have been applied to the FSB loan.

EMS Director Report

- 1) 10 EMS runs with 8 patients transported in September, 2016.
- 2) Still working on purchasing and receiving equipment on the CO EMTS Provider grant.
- 3) Attended the RETAC meeting in Pueblo on September 15, 2016.
- 4) The annual maintenance process on both LifePak 15 heart monitors has been completed.

***MSA = Moved, Seconded and Approved (unanimously unless otherwise indicated).**

- 5) The garage door for Rescue 1 is working properly but there is still rain water coming in under the garage door in front of Rescue 2 (1999 Ford Amb.).
- 6) 4 EMTs will attend EMSAC conference, David and Kim DeTray, Darcy Saint Peter and Jenny Halstead.
- 7) Darcy St. Peter and John Mayfield provided ambulance coverage at the annual Oktoberfest on Oct. 1, 2016.
- 7) Concern was expressed about EMS Director Schmidt not being notified by the school at the beginning of each football season for scheduling EMTs and an ambulance to be at home games. A letter will be sent to the La Veta Schools Board President, Ed Donovan addressing those concerns.

Fire Chief Report

- 1) 5 Fire calls in September: 1 Search on West Peak, 1 trash can fire, 1 semi-truck fire with grass fire extension, 1 MVA and 1 grass fire.
- 2) 2 Fire Trainings in September. Sept. 7th on communications on fire ground with 20 FFs and 1 Jr. FF in attendance. Sept. 17 on progressive hose lays and ground monitors with 11 FFs and 1 Jr. FF in attendance.
- 3) Have worked with Paul Branson and Steve Channel on a grant program between Huerfano County and Community Planning Assistance for Wildfire (CPAW). The program will provide technical assistance under a national program that helps reduce future wildfire risk and costs and develops wildfire planning and regulatory strategies. Besides its other attributes, the LVFPD may benefit from this program in the form of better mapping resources.
- 4) Working with Asst. Chf. Mower, Don Mercier, Deb Bernal and Jim Berg on increasing radio and paging coverage for the District.
- 5) Lisa Lockamy has moved into the HMGP Forced Account Labor (FAL) Supervisor position to replace Jake Thomsen's position. She will work 16 hours per week in that position at a wage of \$20.00 per hour. Lisa will also continue to work with the mitigation crew at her usual wage when time allows.

MSA: The Board accepted Lisa Lockamy as FAL Supervisor and approved the job description as presented. Wage for FAL Supervisor will be \$20.00 per hour for 16 hours weekly for the duration of the grant cycle, no later than March 31, 2018.

- 6) Presented a graph showing compliance with the annual I.S.O. requirements. Hydrant testing is being scheduled for La Veta and Cuchara. Driver training will be Oct. 22nd and Haz-Mat training will be on Nov. 19th. Lisa Lockamy is working on the annual pre-incident plans contacts and updates.
- 7) Applications were presented from Dennis Ceremuga and Michael Warren. Michael Warren is also working on the mitigation crew.

MSA: The Board approved the applications of Dennis Ceremuga and Michael Warren contingent upon clear background checks.

Old Business

A recap of the grants status revealed that grant applications to the El Pomar Foundation for matching funds on the SCBA fill station and to the Anschutz Family Foundation for the bunker gear extractor are still pending. The U.S.D.A. Community Facilities grant for purchasing the S.C.B.A. fill station is progressing. The order for the fill station has been placed and should arrive in early November. The Huerfano County Federal Mineral Lease District grant application information has been received. After discussion, it was decided that the LVFPD will apply for funds to match the Volunteer Firefighters Assistance (VFA) grant for wildland gear, approximately \$2,800.00.

The request from the Friends of the La Veta Library for a letter of support for the library's mill levy increase on the November election was discussed. The Board decided to decline providing a letter due to setting a precedent. A letter will be sent to the Friends of the La Veta Library explaining that position and that each Director, personally, supports the mill levy increase.

The Illegal Drug and Alcohol policy remains tabled until further notice of pending rules and law changes.

The proposed 2017 Budget was presented. Director Nielsen advised that the budget will be discussed and reviewed again, at the November meeting and adopted at the December meeting.

New Business

None.

MSA: The meeting adjourned at 7:10 PM.



Shannon R. ShROUT, Secretary

**La Veta Fire Protection District
LVFPD HMGP Project Supervisor Monthly Report**

Oct 5, 2016

Report covers period: Sept 1, 2016 to Sept 30, 2016

-Much time again this month was spent meeting with homeowners discussing mitigation on their lots and answering their questions. Conducted many phone conversations with homeowners discussing the same topics. Many of the meetings were followed up with marking of the trees on the property. This month have had 16 face to face meetings with homeowners and 12 individual properties were marked.

-Public recruitment has continued. Cold calling with unscheduled site visits to lots needing mitigation in Pinehaven has continued in efforts to recruit more homeowners to sign up.

-Currently there are 97 signed contracts. 62 of them are FAL projects, 35 are bid projects. 96 are marked to date. 95 "Before" pictures, 21 "After" pictures.

-FAL crew continues work on their allotted projects. To date, 25 lots have been completed with 21 having passed a final Cert. of Comp. inspection as of writing this report. Of the 21 that have passed the Cert. of Comp., 16 have been invoiced. There have been two separate Invoice batches sent to the County with the third to be completed soon.

-Have been keeping FAL documentation tools up to date including FAL cost per acre and treated acreage workbook, FAL project breakdown, FAL project invoices, and FAL project list.

-Discussions have continued as to how things will continue to move forward after my resignation from the position of Project Supervisor on October 1, 2016. It has been determined that a selected member of the FAL crew will be delegated the tasks of documenting and invoicing all FAL work on this project. This individual has been oriented to the FAL documentation tools that have been created and the invoicing process. Other tasks of the position have been delegated to the Project Manager.