

LA VETA FIRE PROTECTION DISTRICT

La Veta Fire Station

100 Birch St

La Veta, Colorado

MINUTES

October 10, 2019

18:00

Present: Directors Littlefield, Nielsen, Heikes, and Jameson were in attendance.

Staff: EMS Assistant Director Mower, and Retiring Secretary Pezze. Acting Fire Chief Steffan, EMS Director/District Administrator Eddie Ray Absent excused for fire training.

Guests: Mark Brunner and Randy Collins.

Call to Order – Pledge - Roll Call

The meeting was called to order, the Pledge of Allegiance was given, roll call was taken.

Approval of Agenda

* **MSA:** The October 10th, 2019 Agenda was approved as presented.

Minutes

* **MSA:** Minutes of the September 12, 2019 regular meeting were approved as presented.

Public Forum

Guests, Correspondence, and Presenters

Treasurer's Report

The Treasurer's Report and payments for the October 10, 2019 meeting were presented.

The reports from Century Financial Group have improved in readability and in the data that we are receiving.

* **MSA:** The Board approved the Treasurer's Report as presented.

Fire Chief Report

1. Fire calls in September 2019: 3 calls.
2. Director Littlefield will investigate the cost of State Drone Training.
3. Director Jameson recommended moving 6311 to replace Rescue 4 and become a quick response unit.

EMT Director's Report:

1. We had 26 calls in the month of August 22 were transported and 4 were refusals.
2. RETAC was approved for a half split with Spanish Peaks Ambulance of the \$13,000.00 that comes to the Huerfano County
3. Mark Worgan is on duty restrictions due to an injury from an EMS call.
4. PowerLoad system was installed and is working.

Old Business

1. Director Walker agreed to look over the contract with Jade Communication placing an antenna on the roof of Station 1 when he returned from being out of town. Director Bob will be meeting to discuss the contract.
2. Director Littlefield updated the Board regarding the legal case. We are still waiting for a hearing date to be set by the court.
3. The strategic planning is moving forward, there will be a workshop next month to continue work on the plan as we move forward. The Board Members are to get with Eddie Ray to confirm dates set on the Strategic Plan.

***MSA = Moved, Seconded and Approved (unanimously unless otherwise indicated)**

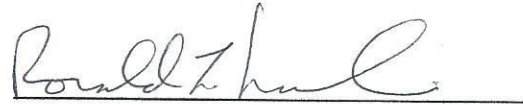
4. The Board of Directors discussed the "Records and Retention" policy that was received from the Attorneys. Director Jameson expressed concern regarding the destruction of historical documents for fear of forgetting and no way of retrieving how and where things were done/completed.
 - a. MSA: The Board approved the "Records and Retention" policy as presented and adopted the policy.
5. Director Littlefield initiated the discussion of the "Statement of Purpose" document. After discussion it was decided to table this topic until the next board meeting when more Board members will be available
6. The Board of Directors discussed the "Code of Ethics" policy.
 - a. MSA: After discussion it was decided to table this policy until the Workshop scheduled for 11/4/19 or 11/5/19.
7. The WEB site upgrade has been completed and moved to live. Mark Brunner presented the new WEB site to the board.
8. Presented the proposed budget for 2020

New Business

1. The sealed bid for the 2008 Ford was opened, only one was received and accepted by the Board for the amount of \$752.29. MSA: to accept the bid for the amount of \$752.29.
2. The sealed bids for the 2002 Chevy were opened and the winning bid was awarded in the amount of \$2,300.00. MSA: to accept the bid for the amount of \$2,300.00.
3. The annual budget hearing was scheduled for 12/12/19 at 17:00 at the La Veta Station 1.

Executive Session – Not needed.

* **MSA:** The meeting adjourned at 20:55.



Ron Nielsen Vice President